



City of Farmington

APPLICATION FOR A SIGN

Permit Number: _____

PROJECT INFORMATION

Project Address: _____ Lot: _____ Zoning: _____

Applicant Name: _____ Phone #: _____

Applicant Address: _____

Property Owner(s): _____ Phone #: _____

Owner Address: _____

CONTRACTOR INFORMATION

Contractor / Installer: _____ Phone #: _____

Contractor Address: _____

Design Professional: _____ Phone #: _____

DESCRIPTION OF PROJECT

Location of Sign On Property: _____

Dimensions

____ Length
____ Width
____ Height
____ Diameter
____ Total SQFT
____ Above grade

In Conjunction With

____ Residential
____ Commercial
____ Industrial
____ Home Occupation
____ Other _____

Type of Sign

____ Freestanding
____ Portable
____ Attached to Building
____ Other _____

Sign Material

____ Metal
____ Plastic / Metal Frame
____ Painted Wall
____ Wood
____ Other _____

Sign Is _____ Illuminated _____ Non-Illuminated

ATTACH OR DRAW ON THE BACK, A PLOT PLAN SHOWING THE LOCATION AND DIMENSIONS OF ALL PROPERTY LINES, SETBACKS, UTILITIES, RIGHTS-OF-WAYS, EASEMENTS, EXISTING STRUCTURES, PROPOSED STRUCTURES, AND ANY OTHER PERTINENT INFORMATION DEEMED NECESSARY BY THE CODE OFFICIAL. ELEVATION DRAWINGS AND ELECTRICAL & STRUCTURAL DETAILS MAY BE REQUIRED.

Applicant Signature: _____ Date: _____

Farmington Sign Permits

-)] A permit is required for all signs except those for the sale or rental of property, temporary signs such as banners erected for less than 90 days, political campaign signs, or storefront display windows.
-)] To obtain a sign permit you must submit an application, at least two (2) copies of a site or plot plan, detailed drawings of the proposed sign, and all required fees. The Building Inspector and the Zoning Administrator will review the request. The Building Inspector issues permits. Some inspections may also be required.
-)] The maximum height and area of most signs is based on the speed limit of the adjacent street and linear lot frontage.
-)] No signs are permitted on public street right of way, or utility easements or so close to utility easements as to interfere with maintenance of utilities.
-)] Common sign structures are required for multiple occupancy buildings or groups of buildings such as malls or office buildings.
-)] Exterior illumination for a sign must be directed onto the sign and away from adjacent property.
-)] No flashing lights or strobes can be visible outside of buildings.
-)] Portable signs must be at least 10 feet from the street right of way, and no flashing is permitted.
-)] Electronic reader boards may scroll or change messages but may not blink or flash.
-)] Sign must be removed within 90 days if a business closes.
-)] For more information contact the Development Services Department at 573-756-0608.